



**MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, SEPTEMBER 18, 2023 – 6:30 PM
CITY HALL**

ELECTED OFFICIALS PRESENT:

David Eady - Mayor
George Holt – Councilmember
Jim Windham – Councilmember
Laura McCanless – Councilmember
Mike Ready – Councilmember
Jeff Wearing – Councilmember
Erik Oliver – Councilmember

STAFF PRESENT:

Marcia Brooks – City Clerk/Treasurer
Bill Andrew – City Manager
Mark Anglin – Police Chief
Jody Reid – Supervisor of Maintenance
Lt. Larry Westmoreland – Police Lt.
Sam Brooks – Police Officer

ELECTED OFFICIALS NOT PRESENT:

OTHERS PRESENT: Laura Gafnea (Oxford College), George Kakunes (Atkins), Corey Simpson, Mr. & Mrs. Miller

Agenda (Attachment A)

1. Mayor’s Announcements

Mark Anglin made a presentation regarding actions following the recent house fire at Mamie Franklin’s home. Mrs. Miller, Corey Simpson and Officers Westmoreland and Brooks were recognized for their efforts.

2. Committee Reports

- a. **Trees, Parks, and Recreation Board** – Laura McCanless provided the report.
- b. **Planning Commission** – Bill Andrew provided the report.
- c. **Downtown Development Authority (DDA)** – Mike Ready provided the report.
- d. **Sustainability Committee** – Laura McCanless provided the report.
- e. **Trail Grant Committee** – Mayor Eady provided the report.

3. **Review of the 50% Drawings for the Whatcoat Street Realignment** (Attachment B)
George Kakunes, project manager with Atkins, answered questions from the City Council members regarding the 50% drawings provided. Mayor Eady discussed the issues regarding the transition of leadership at Oxford College as it relates to unresolved issues regarding property ownership. The consensus was to move forward with the next set of drawings.
4. **Change Order #1 for Emory Street Sidewalk from Soule Street to W. Richardson Street** (Attachment C)
Bill Andrew explained that the change order is due to increases in material costs since the contract was signed for this project. The City Council will vote on this issue at the October regular session.
5. **Review of Mower Inventory** (Attachment D)
Jody Reid and Bill Andrew explained the results of the test between the electric mower model and one of the gasoline mowers. The electric model tested could not keep up with the gasoline model. The company representative has also advised Mr. Andrew that the electric models are not adequate for right-of-way mowing. The City is down to one good mower, since the other one has stayed in the shop the last four out of seven weeks.

The City Councilmembers approved allowing Mr. Reid to purchase a new gasoline mower. This decision will be ratified at the October regular session.

6. **FY 2024 Capital Improvement Plan (CIP) Budget Amendment** (Attachment F)
Marcia Brooks provided details about changes needed in the Capital and Operating budgets for FY 2024. Mayor Eady added that the City Council decided earlier in the year to combine two years of annual paving funds plus three years of LMIG grants to pave about three miles of the City's streets in FY 2024.

Mike Ready raised the question of the status of the audio-visual equipment for the Council Room. He believes the money should be spent to update the equipment correctly. Mark Anglin added that recording of testimony and playing of video is an issue during court. Bill Andrew stated that one of the quotes includes visual improvements while the other two only include audio improvements.

All of these issues will be addressed in one or more budget amendments that will be discussed at a later time.

7. **Other Business**
 - Bill Andrew provided information on the Trees Across Georgia grant. The City Council agreed to pursue the grant.
8. **Work Session Meeting Review**
9. **Executive Session**
An Executive Session was held to discuss real estate matters.

10. Adjourn

The meeting was adjourned by Mayor Eady at 8:16 p.m.

Respectfully Submitted,



Marcia Brooks
City Clerk/Treasurer